

# Minutes of the Veneta Park Board

## June 4, 2014

### Board Members

**Present:** Chelsea Coffman, Josee Hedenstrom, Cathy Coulson-Keegan, Elmira Louie, Dennis Paronto, Carol Petty, and Craig Soderberg

**Others:** Kay Bork, Community Services Director, Ric Ingham, City Administrator; Kyle Schauer, Public Works Director; and Darci Henneman, Assistant City Recorder

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Chair Craig Soderberg called the meeting to order at 4:35 p.m.

### I. Public Comment

### II. Approve Minutes for May 7, 2014

Carol said she had a couple of corrections to the minutes. She said Veneta Elementary had the lima bean/plastic bag planting station not the Garden Club and the (sunflower, pumpkin and pea) seeds were donated by Mary Jo Wade of Wintergreen Farms.

Dennis motioned to approve the minutes to include the corrections, Cathy seconded, all approved.

### III. Event Planning

#### a) Summer Pool Events

Summer Solstice – Saturday, June 21, 2014 (5:00 – 8:30)

Kyle said he and the Public Works Dept. have been pulling the pool together over the last few weeks. He said he and Stacy Cornelius have not had an opportunity to figure out the assignments for the June 21<sup>st</sup> Summer Solstice event, food, etc. He wanted to confirm that the Park Board will be available to assist with the event.

#### b) Family Fun Night – Friday, August 1, 2014 (5:00 – 8:30)

Same as above

#### c) Tree Planting – Fall 2014

Kay said she and Craig met last week to start planning the tree celebration for the City's 5<sup>th</sup> year as a Tree City USA City. She summarized that meeting as follows: the event will be open to the entire community and held on a weekend after the Harvest Festival; possibly October 4<sup>th</sup> or October 11<sup>th</sup>. The celebration will be held at City Park on Broadway and the tree inventory created by Matt Horowitz will be discussed. She said booths will be geared toward education; Long Tom Watershed, Oregon Dept. of Forestry, Tree City USA. She said a Tree City USA representative would like to present a plaque to the City. She said the Garden Club and potentially the Fern Ridge Library could provide a youth activity booth or display related to trees. She said Matt Horowitz said he would be more than happy to demonstrate some pruning techniques and a City representative could also talk about future tree plantings or trees in general.

Craig said he thought the event would be no more than two hours and the demonstrations will be short and sweet.

In response to a question from Cathy about entertainment, Craig said the aim is geared toward kids and youth activities.

Cathy suggested having the event on a Sunday rather than Saturday.

Dennis said he would prefer Saturday, October 11<sup>th</sup>.

Kay said the Harvest Festival date hasn't been confirmed.

Craig said everyone is welcome to attend the next time he and Kay meet.

Kay said the Arbor Day website has an activity book on how to celebrate Arbor Day. She will send the link via email and let everyone know when the next meeting is.

Chelsea said several mothers have asked if trees could be planted around the play structures at City Park and Territorial Skate Park because the equipment gets too hot to play on.

Ric said after the reconfiguration of the pool, there really wasn't many good options for placement of the playground equipment at City Park.

In response to a question from Cathy, Ric said it would take a fairly large structure to cover the playground. He said the intended goal for why we plant trees is to provide shade at the parks. He said trees were planted at Territorial Skate Park which included a demonstration on how to plant trees without interfering with power lines.

Craig said he and Kay discussed a utility company having a booth at the tree planting to talk about proper trees to plant under power lines. He would also like to solicit donations from area businesses to sponsor tree plantings. He said ideas are welcome.

Dennis suggested cancelling the July meeting. He said the only activity in August is the pool event.

Craig said the tree planting group can meet outside the regular Park Board meetings.

In response to a question from Chelsea, Ric said last year the City hosted a family movie night at the pool but it was a bit chaotic. He said the kids just wanted to be in the pool at night and really didn't watch the movie.

In response to a question from Chelsea, Craig said we can discuss having movie night at one of the parks but not at the pool.

Cathy said a movie night would really pull the community together. She suggested movie night at Territorial Sports Complex. She said she would be willing to work on putting a movie night together, including getting some sponsors.

Chelsea said she would help.

Craig said it's kind of late this year but we could start planning for next year and see what works best for the City, the pool and the community. He said in the past, events were kind of thrown together and it made it very difficult for City staff. He suggested putting a movie night on the calendar for next summer.

Cathy said we could get sponsors so no one bears the total cost.

Craig suggested Cathy and Chelsea could meet after the Country Fair to work up a cost analysis for hosting a movie night. He asked that they notify all members of the meeting date and time.

Ric said the largest expense was the cost to rent the movie. He said Fern Ridge Library hosts movie nights and last year staff looked into partnering with them but we were not able to use their license. He said we may want to talk with the Library folks to see if we can work something out.

Craig suggested looking at all the possibilities of partnering with Fern Ridge Library to collaborate on a movie night.

Ric provided members with the 2014 recreation guide. He said the City partnered with the Fern Ridge Library, ART Inc., and the Imagination Zone for summer events at City Park.

In response to a question from Cathy, Ric said the recreation guide has been distributed to the grade schools so every student can take one home.

Craig said he and Kay discussed having someone talk to the Park Board about the Four Corners beautification project and he suggested doing that at the August meeting. He said there are a few things the Park Board could assist with. He said years ago Neighbors 4 Responsible Growth (N4RG) assisted with the original Four Corners beautification project.

Cathy motioned to cancel the July meeting, Dennis seconded, all approved.

Craig said he will let everyone know when he and Kay meet to discuss the tree planting and the June pool event.

In response to questions from Chelsea, Ric said we've never had anyone come to the Council requesting a dog park. He said the budget doesn't include funding to fence an area but if residents want to make that request it would need to go before the Council. He said a preferred site would need to be decided on and then staff would outreach to the community. He said there is a process to follow. He said Zumwalt Park is a County Park not in City limits and the Jeans Rd. location is also not in City limits. He said people actively voicing they want a dog park could circulate a community petition.

Craig reminded everyone there is still one open position on the Park Board.

#### IV. Park Tour

Kyle provided copies of a map of all City parks which he briefly reviewed.

In response to a question, Kay said the City uses a formula to calculate how much park land is required when subdivisions are developed within City limits. She said developers dedicate bare land and System Development Charges (SDCs) cover improvement costs. She said the City also has a Parks Master Plan which determines how much park land we will need based on a 20 year population projection. She said the Master Plan identified areas within the City limits where we're lacking park land. She said when property in certain areas comes up for sale, the City may look into purchasing it to develop a park.

In response to a question from Cathy, Kyle said the basketball courts at Territorial Skate Park have not been fenced in.

Ric said it does put a limitation on the park if we put a fence up.

Craig said basketballs from the court usually go out onto Hunter Rd. and not onto Territorial.

Dennis said he saw two balls go out into Territorial while he was sitting at the Chinese restaurant.

In response to a question from Dennis, Kyle said City code allows a four ft. fence but not a six ft. fence.

#### V. Next Meeting – July 2, 2014 meeting has been cancelled. The next regularly scheduled Park Board meeting will be August 6, 2014.

Cathy motioned to adjourn the meeting, Dennis seconded, all approved.

The Veneta Park Board adjourned at 5:15 p.m. and started the park tour.